

LEWIS AND CLARK INFORMATION EXCHANGE

Resource Standard

Index #007
Classification - Public

Background:

Protection of ePHI requires sufficient staff, training and equipment to implement sufficient physical, technical and administrative safeguards. This Resource standard ensures the Lewis And Clark Information Exchange's (LACIE) resources are compliant.

Policy:

It is the policy of LACIE to maintain resources for access control to information technology resources and sensitive data for routine and emergency operations.

Procedure:

- LACIE and its Technology Service Provider will maintain physical resources adequate for accomplishing the stated policy.
- LACIE and its Technology Service Provider will provide, at a minimum, initial and annual job training, which includes information regarding breach reporting and notification, privacy, confidentiality, and security pursuant to HIPAA and other applicable regulations for all employees and contractors with access to PHI.
- LACIE will utilize the CAPS Committee to review policies and procedures and ensure compliance. Participant's Compliance Officer's will be allowed to conduct independent audits of LACIE's Policies and Procedures should they choose to do so.

Approval:

- LACIE CAPS Committee 05/24/2013

Review:

- LACIE CAPS Committee 05/17/2013

Revisions:

- V1: LACIE Compliance Team
- V2: Ryan Harper 05/13/2013
- V3: LACIE CAPS Committee 05/17/2013

Owner:

- LACIE CAPS Committee

Stakeholder(s):

- LACIE and Participant